

Name	Location	Seating Capacity	Pricing	Webcast / Recording	Website	Contact	Hours	Reception on Premise Allowed
Bovard Auditorium	3601 Trousdale Parkway	1235	\$330.00 per hour (USC dept rate); \$660.00 per hour (non-USC client)	Yes	http://www.usc.edu/student-affairs/bovardauditorium/index.php	http://www.usc.edu/student-affairs/bovardauditorium/index.php	http://www.usc.edu/student-affairs/bovardauditorium/index.php	Yes, outside
Bing Theater	3500 Watt Way	551	\$300/hr first 4 hours; \$150/hr after 4 hours (charged in 4 hour blocks) \$1500 security deposit \$30-50/hr for each staff person (minimum of 5 stage technicians, 1 House Manager, 10 ushers). \$65 per person (provides room, continental breakfast, Starbucks coffee, lunch buffet, parking, projectors - etc)	No	http://www.usc.edu/student-affairs/bovardauditorium/index.php	Contact: Helga Matthews (213) 740-1293 hdmatthe@usc.edu	Only available during the summer.	No
Davidson Conference Center	3415 South Figueroa Street	400		No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Contact: Erika Chesley (213) 740-5956	Call	Yes
Herklotz Room at Music Library in Doheny Memorial Library	3550 Trousdale Parkway	22	Free for USC dept.	No	http://www.usc.edu/student-affairs/bovardauditorium/index.php	Contact: Tyson Gaskill (213) 740-2070 gaskill@usc.edu	Call	No
Eileen Norris Cinema Theater	3507 Trousdale Parkway	341	\$300 per hour	No	http://cinema.usc.edu/about/facilities/eileen-norris-cinema-theatre/	Call theater directly at: 213-740-1946	Call	No
Galen Center Founders Room	3400 S Figuerora St	200	Call for estimate	No	http://www.usc.edu/student-affairs/bovardauditorium/index.php	Donna Heinel 213-740-1636	Call	Yes
Gerontology Auditorium/ Courtyard Area	GER (Andrus Gerontology Center)	230 (auditorium)	\$350 -2 Hrs - \$650 - 4 Hrs. - \$1200 - Whole Day	Yes	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Contact: Ana Avakian, (213) 821-5547, aavakian@usc.edu	Call	Yes
Leavey Library Auditorium	651 West 35th Street	49	Free for USC dept.	No	http://www.usc.edu/student-affairs/bovardauditorium/index.php	Contact: Linda Mitchell (213) 740-0126 lindamit@usc.edu	8AM-11PM	No
Radisson	3540 South Figueroa Street	800	Call for estimate; depends on date/time, approximate number of people, food and beverage packages, audio/visual needs, parking	No	http://www.radisson.com/hotels/cafiguer	Contact: Kim Patalano (213) 748-4141 ext. 1380 Kimberly.patalano@usc.edu	Call	Yes
Annenberg G26	Annenberg	200	Call for details	No	http://annenberg.usc.edu/	USC Annenberg - Suite 233 tel. 213.740.5297 asctech@usc.edu	Call	No
Trojan Grand Ballroom (Ronald Tutor Campus Center)	3607 Trousdale Parkway	500 seated or 1000 standing	\$2200 for less than 6 hours (USC dept rate), \$2600 for more than 6 hours	No	http://www.usc.edu/student-affairs/bovardauditorium/index.php	USC scheduling office: http://sait.usc.edu/scheduling/	Call	Yes
Seminar Room 110C at East Asian Library in Doheny Memorial Library	3550 Trousdale Parkway	20	Free for USC dept.	No	http://www.usc.edu/libraries/locations/doheny/spaces/eal/	Contact: Tyson Gaskill (213) 740-2070 gaskill@usc.edu	Call	No
VKC Multimedia Room	VKC B40E	25	Free for USC dept.	No	http://www.usc.edu/libraries/about/library_space/	Contact: Tyson Gaskill (213) 740-2070 gaskill@usc.edu	Call	No
VKC Library Atrium	VKC Library	25 (360 degrees theater seating, open-air)	Free for USC dept.	No	http://www.usc.edu/libraries/about/library_space/	Contact: Tyson Gaskill (213) 740-2070 gaskill@usc.edu	Monday-Thursday 9AM-6PM; Friday 9AM-4PM	No
Edison Auditorium	HOH (Hoffman Hall)	269	\$125 for large room and auditorium	Yes	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	RoomScheduling@marshall.usc.edu	Call	No
Hedco Neuroscience Auditorium	HNB	50		Yes	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	Call	No
OHE122	OHE	138	Free	Yes	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	213 740 2092 ilger@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Gin D. Wong FAIA Conference Center	HAR - Harris Hall	175	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Grace Ford Salvatori Hall: Room 106	GFS - Grace Ford Salvatori Hall	143	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Montgomery Ross Fisher: Room 340	MRF - Montgomery Ross Fisher	140	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Salvatori Computer Science Center: Room 101	SAL - Salvatori Computer Science Center	244	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Seaver Science Library: Room 150	SSL - Seaver Science Library	58	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Seely G Mudd Room 101	SGM	163	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Seely G Mudd Room 123	SGM	331	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No
Seely G Mudd Room 124	SGM	244	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/specialevents/venue_ven	No

Waite Phillips Hall B24	WPH	100	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_vendor	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/spe	No
Taper Hall of Humanities 101	THH	301	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_vendor	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/spe	No
Stauffer Lecture Hall: Room 100	SLH - Stauffer Lecture Hall	93	Free for USC dept	No	http://www.usc.edu/dept/pubrel/specialevents/venue_vendor	Classroom scheduling 213-740-4612 clsrmscd@usc.edu	http://www.usc.edu/dept/pubrel/spe	No
Other Resources:								
USC scheduling office	http://sait.usc.edu/scheduling/							
USC venues site	http://sait.usc.edu/spectrum/venues.asp							
USC classroom scheduling office	http://www.usc.edu/dept/ARR/classroomscheduling/requests.html							
USC Venues list	http://www.usc.edu/dept/pubrel/specialevents/venue_vendor/venue_list.php							
Rental Pricing	http://sait.usc.edu/scheduling/documents/PV_ALL_VENUE_RETNAL_RATES_2011-2012v_2_MASTER.pdf							